

CPD PERSONAL ASSESSMENT SUBMISSION FORM



PREVIOUS ASSESSMENTS:	<input type="checkbox"/>	ISNSW
CPD EVENTS CALENDAR:	<input type="checkbox"/>	EVENT
MEMBERSHIP LEVEL/STATUS:	<input type="checkbox"/>	CODE

OFFICE USE ONLY

1. INDIVIDUAL DETAILS

Are you an ISNSW member? Yes No
(If not, \$55.00 including GST will be charged for this assessment)

Name: Date:

Company:

Phone: Fax:

Email:

Address:

Main specialty:
(eg Cadastral / Mining / Water & Sewer design / Civil Project Manager etc)

Other relevant information:

2. EVENT DETAILS (e.g. seminar/training/preparation for presentation) If preparation for presentation, please specify "research" time

Name of attendee/s claiming CPD Points:

Event date:

Event Times and Durations:

(Show break times separately)

Event name:

Event location:

Event organiser:

Organiser contact details:

Have you attended this event before? If so, when and where?:

3. CHECKLIST OF ATTACHMENTS

- Program with details**
 - Times and Durations (show break times separately)
 - Topics covered (heading plus detailed explanation)

- Proof of attendance** (e.g. attendance certificate/written confirmation of attendance from event organisers or tax invoice if pre-event assessment. Please contact ISNSW office if you are having difficulty getting proof of attendance. A template letter can be provided to assist the event organiser.)

WARNING!!! This form should be submitted for CPD assessment prior to your event being held. ISNSW may charge a late fee if the event has already been held.

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What are your expected learning outcomes? Please explain:

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REMEMBER: PROVIDING AS MUCH INFORMATION AS POSSIBLE WILL ENSURE A FASTER TURN AROUND TIME FOR YOUR ASSESSMENT!!!

APPLICANT'S DECLARATION

I declare that the statement/s I have made in my application for CPD Personal assessment are true and correct.

SIGNATURE:

DATE:

ISNSW CONTACT DETAILS

The Institution of Surveyors NSW Inc
Level 4, 162 Goulburn Street, Surry Hills, NSW 2010
PO Box 104, Darlinghurst, NSW 1300
Phone: (02) 9264 2076
Fax: (02) 9261 8102
Email: membership@surveyors.org.au

