

CONTINUING PROFESSIONAL DEVELOPMENT

1st July 2011 – 30th June 2012

PERSONAL RECORD SHEET



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NOTES: -

Personal record sheets from previous years or from other organisations will not be accepted or approved.

All previously assessed events MUST include an “Event Code” (Refer to ISNSW CPD Calendar or complete a Personal Assessment Form prior to the Personal Record Sheet submission).

To assist the CPD Sub-committee, please provide further information on your self assessed activities (that is; those without an “Event Code”, or those not listed on the Institution’s CPD calendar). We ask that you outline the structure, duration and learning outcomes of the CPD activity, and explain how it relates to the Institution’s CPD objectives through the Personal Assessment Form.

For more information about CPD Requirements please refer to the current Institution of Surveyors NSW Inc. Continuing Professional Development Policy.

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MINIMUM REQUIREMENTS:

The Institution of Surveyors NSW Inc.

A total of 15 points for renewal of membership. This total must include 3 “Cadastral” and/or “Speciality” points and the remainder as “Survey Practice” points.

Events cannot be rolled over from one year to another.

Excess “Cadastral/Speciality” may be classified as “Survey Practice” points.

Survey practice may include matters relating to:

- Technology Use related to Surveying
- Infrastructure and Engineering
- Environment and Planning
- Building Development
- Subdivision Development
- Project Management
- Professional Practice Management
- Mine planning and Development
- Risk Management

Members will be required to complete a declaration that they have met the Institution’s CPD policy requirements at the time of renewing their Membership.

The CPD Sub-committee will conduct an audit of 5% of all claims.

Issue of a CPD Certificate indicates compliance with BoSSI CPD Determination and ISNSW Membership.

Non Institution Members can also request an issue of the Institution’s CPD Certificate – Institution fees for processing and issuing of such a Certificate is payable (Currently fixed at \$250.00 incl. GST and \$175.00 for all affiliated organisations).

Please return all Personal Record Sheets to our PO Box Address provided, or email: isnsw@surveyors.org.au or Fax: 02 9261 8102.

